

Honeywell - Federal Manufacturing & Technologies

Kansas City, MO

www.kcp.com

298348 – Small Business Lead

At **Honeywell**, our people are driven by a desire to contribute, be challenged and grow. Our people make Honeywell a special company and are a key competitive advantage. Honeywell is a Fortune 100 company that invents and manufactures technologies to address some of the world's toughest challenges linked to global macro-trends such as energy efficiency, clean energy generation, safety and security, globalization and customer productivity. With approximately 132,000 employees worldwide, including more than 22,000 engineers and scientists, we have an unrelenting focus on performance, quality, delivery, value and technology in everything we make and do.

In Kansas City, Honeywell's Federal Manufacturing & Technologies business manufactures sophisticated mechanical, electronic and engineered-material components for our nation's defense system. Honeywell manages the U. S. Department of Energy's National Security Campus, where we research, develop and deploy some of the most advanced design and manufacturing technologies in use in the United States today. Honeywell is on the leading edge of supplying engineering and manufacturing expertise for our nation's defense and national security.

The Small Business Liaison Officer has overall responsibility for the NSC Small Business Subcontracting Program that involves strategy development, preparing and executing individual subcontracting plans, and monitoring performance relative to the NSC goals and objectives.

Summary of Duties:

- Developing and promoting company/division policy statements that demonstrate FM&T's support for awarding contracts and subcontracts to small, HUBZone small, small disadvantaged, women-owned, veteran-owned, and service-disabled veteran-owned small business concerns.
- Ensuring that procurement procedures are designed to permit the maximum possible participation of small, HUBZone small, small disadvantaged, women-owned, veteran-owned, and service-disabled veteran-owned small business concerns.
- Supporting outreach with business development organizations in the Kansas City area, Albuquerque and nationally by attending, sponsoring or arranging for the attendance of company representatives at business events that facilitate small business sourcing efforts. Events include: Workshops, Minority Business Enterprise Seminars, Business Expositions, Matchmaker Forums, Conferences, and other Outreach programs.
- Managing the Mentor-Protégé Program to ensure completion of schedule of activities and reporting to OSDBU Headquarters. Manages FM&T's performance and mitigation activities necessary to achieve subcontract plan goals.
- Pro-actively engaging with internal FM&T organizations to drive the integration and execution of small business principles and strategies.

- Counseling small, HUBZone small, small disadvantaged, women-owned, veteran-owned, and service-disabled veteran-owned small business concerns on subcontracting opportunities and how to prepare proposals to the FM&T.
- Assuring that qualified small, HUBZone small, small disadvantaged, women-owned, veteran-owned, and service-disabled veteran-owned small businesses are included on requests for information (RFI) or proposal (RFP) lists for applicable subcontract solicitations.
- Providing notice to subcontractors concerning penalties for misrepresentations of business status as small, HUBZone small, small disadvantaged, women-owned, veteran-owned or service-disabled veteran-owned small business concerns for the purpose of obtaining a subcontract that is to be included as part or all of a goal contained in the contractor's subcontracting plan.
- Encouraging lower tier subcontractor participation in local and national small business outreach events through notification of events and opportunities to participate.
- Ensuring support of external small business supplier award nominations. Provide nomination criteria and assist staff with process.
- Preparing and submitting timely reports to DOE, NNSA, and FM&T Leadership.
- Coordinating company activities during compliance reviews by federal agencies
- Conducting Annual Socioeconomic training to appropriate populations of the business.
- Conducting periodic reviews of internal processes governing supplier source selection
- Maintaining viable small business information on the company web site.
- May perform other duties as required
- Travel as necessary.
- Conducts activities in a safe and healthy manner and works in accordance with established HS&E requirements to ensure the protection of employees, the public, and the environment. Takes actions necessary to "stop" work when an unsafe condition or action is identified. Every employee has the right and responsibility to stop work when unsafe conditions or actions are identified.

Basic Qualifications:

- Bachelor's degree in business, supply chain or a related field
- Eight or more years of multi-functional supply chain/procurement experience
- US Citizenship with ability to obtain and maintain a DOE Q security clearance.

Additional Qualifications:

- Advanced degree preferred
- Prior supervisory experience of 10 plus employees preferred
- Ability to lead change initiatives within supply chain systems and processes
- Proven ability in decision making, organizing, and problem solving
- Ability to work independently
- Practical experience/compliance with FAR/DEAR procurement requirements
- Good interpersonal, presentation and communication skills

Interested in Honeywell but this isn't the right job for you? Join Honeywell's Talent Network to receive updates on other Honeywell employment opportunities, news and more. Click here to sign up:

<http://careersathoneywell.com/en/Newsletternew.aspx>

Honeywell is an equal opportunity employer. Qualified applicants will be considered without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality, sex, or veteran status.